* Committee reviewed **6** policies, focusing heavily on library materials policy and public records requests
* Key changes included:
  + Updated public records request policy to clarify notification requirements and request processes
  + Created new mature materials list framework for school libraries
  + Removed COVID-19 quarantine from homebound instruction policy
  + Maintained current purchasing approval thresholds after reviewing transparency options
* **11** of **12** committee members present for policy review

**Public Records Request Policy Changes**

* Updated request process clarification:
  + Requests for inspection can be made orally
  + Requests for copies must be in written form
  + Combined form created for inspection/duplication requests
* Dana reported IT approved new public records request portal vendor for compatibility
* Committee agreed to change "emails" to "written communications" throughout policy for consistency
* Board members will receive **3-day** notice when their records are requested
* Policy will move to work session for second reading with agreed changes

**Interscholastic Athletics Policy Review**

* No changes made since previous review
* Committee confirmed current practices align with policy requirements
* Policy will move forward to work session for second reading

**Criminal Background Check Policy Updates**

* Updated to align with Tennessee's acceptance into federal Rap Back program
* Discussion of club sports background check requirements:
  + Bobby clarified state law provides some oversight requiring background checks
  + Jason noted WCS can only control background checks for activities using school facilities
* No changes made to policy language
* Will move forward to work session

**Purchasing Policy and Financial Transparency**

* Committee discussed proposal for board approval of purchases over **$50,000**
* Rachel highlighted existing transparency measures:
  + Open Finance portal shows all vendor payments
  + Monthly purchasing reports available
  + Open projects listed on website under Budget/Finance
* Committee decided against adding approval requirement to avoid delays
* Will focus on improving communication of existing financial transparency tools

**Library Materials Policy**

* Created new mature materials list framework:
  + Library leads confirmed capacity to implement
  + Middle schools already using similar young adult designation system
  + Will be maintained at individual school level
* Policy reorganized to prioritize state law requirements before First Amendment considerations
* Committee agreed on "mature materials list" terminology for consistency across all grade levels
* Implementation approach:
  + Lists will be published on school library websites
  + Parents can opt out of mature content access
  + Process will be ongoing and evolve over time